



HARBOUR
VALE
SCHOOL

Student Handbook

Contact Us

Harbour Vale School

Simons Road, SHERBORNE, Dorset DT9 4DN

Phone: 01935 814582

Email: office@harbourvale.dorset.sch.uk

Web: <https://harbourvale.dorset.sch.uk/>



HARBOUR VALE SCHOOL



Harbour Vale School

Simons Road, SHERBORNE, Dorset DT9 4DN

Contents

Welcome to our School	1
Arriving at school, Mobile Phones, School Uniform, Smoking	2
Student Voice, Attendance	3
Times of the Day and Timetables	4
Frequently Asked Questions	5

Frequently Asked Questions

How big will my classes be?

We try to keep classes to no more than 6 students. If you need a smaller group we will try to arrange that too. If you're in a group of 6 there will be a teacher and a teaching assistant with you.

How often will I come to school?

Most of our students come in all day every day, some come in just for one or two mornings a week. We aim to give all our students a full-time education but understand that sometimes this can be too much.

What is my timetable for the day?

The day starts at 09.00 am for breakfast and tutor time. Break time is 10.30 am – 10.45 am and Lunch is from 12.15 pm – 12.45 pm. The day finishes at 2.15 pm.

What will I be taught?

We teach GCSE's, Functional Skills and BTec qualifications. Maths, English, Science, PE, Food Tech and Art, alongside NCFE Vocational qualification.

Who's going to be here?

You might already know some of the people from your old school. Everyone here is here for a reason but every reason is different.

What do I have to do if I am ill or cannot come in?

We expect you to come in if you possibly can. If you can't then your parent or carer needs to phone the school, as early as possible, to let us know what the matter is.

I need to talk to someone?

There are lots of people you can talk to. We also have people from different agencies who visit regularly who can offer advice on all kinds of things such as careers, drugs, alcohol or sex.

As well as being able to talk to any member of staff, we have a school counsellor who you may want to speak with.

Arriving at School

Upon entry to Harbour Vale School students will be asked to hand in mobile phones and smoking paraphernalia, along with any school bags, rucksacks or cross body bags. At this point they will have a non-evasive metal detecting search to ensure none of the above enter the school.

Despite this they will however have access to sensitive belongings in a discreet way.

Students will have regular searches in line with our policy to ensure that no illegal substances or items are on their person and if found these will be confiscated and the policy followed.

School Uniform

All students are expected to wear uniform. It is our expectation that students wear a grey polo shirt and navy sweatshirt with the school logo, along with black/grey school trousers/skirt with black shoes or trainers.

Mobile Phones in School

Students may bring their phones to school but MUST adhere to school rules regarding their use.

- Phones must be handed in on arrival to the main office for safe keeping and collected at the end of the school day.
- Students will not be allowed into school until phones are handed in
- Phones must be switched off when handed in
- Phones not handed in will be confiscated and returned at the end of the day
- Where misuse is persistent or serious, the student's parent/carer may be asked to come and collect it
- Phones will also be confiscated if used to record staff or other students

We are a No-smoking school

Students should NOT bring smoking paraphernalia into school.

If a student is seen in school with any sort of smoking paraphernalia it will be confiscated and parents/carers will be informed, items not collected by parents/carers within 7 days will be destroyed

Welcome to our School

Harbour Vale School provides alternative education for students aged 11-16 who are unable to access mainstream education. We pride ourselves on having a child-centered approach and embrace the school ethos of:



We provide students with the right personalised support and interventions that allow you to be successful, build self-confidence, become more resilient, with a broad and balanced curriculum, alongside a range of activities and opportunities that support them to re-integrate and engage back in mainstream education or a specialist school settings, or move on to college or an apprenticeship.

Everything we do is so that our students leave us as successful learners, ready to live life and be responsible citizens.

We treat every student as an individual with their own wants, needs, gifts and talents.

HVS prides itself on having a child centred approach.

We provide students with the right support and interventions that allow our students to be successful, build self-confidence, become more resilient, with a broad and balanced curriculum, alongside a range of activities and opportunities that support them to re-integrate and engage back in mainstream education or a specialist school settings, or move on to college or an apprenticeship.

Ethos and Values

- **Respect** - People and property and for you to have the right to be respected and be treated fairly
- **Resilience** - Everyone has the right to feel safe & ensure the safety of others. We should help each other, be kind and work in a team
- **Responsible** - Students have the right to learn & the responsibility to make the most of the opportunities given

Everyone will be treated as individuals with different goals, targets and needs



Student Voice is the thoughts, views and opinions of students on their educational journey. The student voice is an integral part of ensuring learners receive an outstanding educational experience and that students feel empowered to be active in either making curriculum or institution wide change. This is your opportunity to be part of a bigger voice, to be heard by staff, other students and parents, and to be part of improving our provision for the future students and for your personal experience. Each tutor will nominate a student voice representative and a deputy who can represent them in their absence. You will meet regularly and give views and opinions of your peers.

Attendance

The school are clear in promoting high levels of attendance and taking action where there are unsatisfactory reasons for absence. School attendance is important for learning and there are strong research results that state pupils who attend achieve better outcomes. We understand that there will be times when absence is unavoidable and acceptable.

Types of Absence

Each absence is classed as authorised or unauthorised. Absences are coded as authorised where reasons are considered valid and unauthorised where no explanation or unacceptable reasons are given.

Unacceptable Reasons

The following reasons are not acceptable:

- shopping visits
- care for family members
- days out
- parents' work commitments or business trips
- holidays taken in term time (including long weekends taken on Fridays and/or Mondays)
- parental illness
- sleeping in / missing taxi

Times of the Day



TIME	
09.00 - 09:15 AM	ARRIVE/B'FAST
09.15 - 09:45 AM	REFLECTION
9:45 AM	PERIOD 1
10:30 AM	
10:45 AM	PERIOD 2
11:30 AM	PERIOD 3
12:15 PM	
12:45 PM	PERIOD 4
1:30 PM	PERIOD 5
2:15 PM	
3:00 PM	PERIOD 6

Student Timetables are individual to student needs and often include other offsite provision. We have access to a variety of other provision such as Future Roots at Rylands Farm, Redlands and REACH Year 8/9-Spring Term 2024

	Lesson 1	Break	Lesson 2	Lesson 3	Lunch	Lesson 4	Lesson 5	Lesson 6
Monday	WIN Maths Ian		KS3 RM4 PE Natalie	KS3 RM4 PE Natalie		KS3 RM5 Art Paul	KS3 RM5 Art Paul	
Tuesday	KS3 WIN Humanities Paul		KS3 WIN Humanities Tamzin	KS3 RM2 IT Natalie		KS3 Maths Ian	KS3 RM3 English Richard	
Wednesday	KS3 RM6 English Jodie		KS3 RM6 Food Jodie	KS3 RM6 Food Jodie		KS3 RM1 Science Ian	KS3 RM1 Science Ian	
	KS3 (7/8) WIN Maths Rose		(7/8) WIN Humanities Rose	(7/8) WIN Humanities Rose				
Thursday	8/9 RM1 Maths Ian		8/9 RM3 English Richard	8/9 RM4 Science Jodie		KS3 (7/8/9) WIN Asdan Tamzin	KS3 (7/8/9) RM1 Maths Tamzin	
Friday	KS3 (7/8/9) WIN IT Jodie		KS3 (7/8/9) WIN Asdan Karen	KS3 (7/8/9) WIN English Jodie		Enrichment	Enrichment	